

APA clients may choose to leave the location they are assured to and out-migrate to another location. Affiliates are responsible to counsel clients and provide accurate information so individuals and families can make an informed decisions and understand any impact on service provision. The affiliate must update the case note log to show evidence of counseling, all APA core services provided up until out-migration and total funds disbursed to the client(s).

### *APA Out-Migration Counseling Topics*

The following topics should be reviewed with clients prior to out-migration:

- Per Capita: APA clients should receive any remaining APA per-capita funds prior to out-migrating. If the client out-migrates without informing the affiliate, the affiliate may contact the resettlement agency in the client's new location to facilitate funds disbursement. If an affiliate is unable to provide any remaining APA per-capita funds, inform CWS HQ as these funds will need to be returned to PRM
- APA Services: APA clients who choose to out-migrate will not be eligible for APA services upon arrival in a new location. APA clients may be eligible to enroll in ORR programming, as available. If the affiliate is aware of the location the client is out-migrating to, the affiliate should contact the local refugee resettlement agencies to inform them an APA client is out-migrating and they are not eligible for APA services. You can find a list of refugee resettlement agencies on [USAHello.com](http://USAHello.com)
- AR-11: APA clients are required to notify USCIS within 10 days of moving to a new address. Affiliates should provide information to clients on how to complete the AR-11 form and that this requirement is part of the conditions of their granted Afghan Humanitarian Parole status
- Legal Assistance: APA clients should receive information on adjustment of status in their native language. APA clients should be informed that if they choose to leave the United States they will lose their parole status unless they file for advance parole in order to receive parole upon re-entry to the United States. Individuals may also request Humanitarian Parole from outside the United States, however it is not guaranteed that parole will be granted.

### *APA Out-Migration Documentation*

Affiliates are required to maintain a case file for individuals who out-migrate. The client case file should include evidence of all core services provided until the time of out-migration. The case note log should document evidence of out-migration counseling, disbursement of APA per-capita funds and a summary of all APA core services provided.

## APA Out-Migration FAQs

**Does a case that out-migrates count towards our affiliate APA capacity?**

Yes, a case that out-migrates will remain assured to your affiliate and count towards your APA capacity. The case will remain open in IRIS.

**What is the difference between a transfer and an out-migration?**

A transfer is a formal process to assure a case from one affiliate to another affiliate or from one affiliate to another RA. When a case is transferred, the case is closed in IRIS and no longer counts towards the original affiliate's APA capacity.

**Do I need to report an out-migration in IRIS?**

The APA program does not require an APA 90-Day Period Report and there is no required reporting to PRM about out-migration cases. However, affiliates should notify CWS HQ and update the case file to note the out-migration.

*Affiliates should notify CWS HQ at [afghanplacementassistance@cwsqlobal.org](mailto:afghanplacementassistance@cwsqlobal.org) of cases that out-migrate*